

# THE 6 KEY PRINCIPLES OF PERSONAL DATA PROCESSING

### LAWFULNESS, FAIRNESS AND TRANSPARENCY

You need to make sure your data collection practices don't break the law and that they aren't hiding anything from data subjects.

### **PURPOSE LIMITATION**

You should only collect personal data for a specific purpose, clearly state what that purpose is, and only collect data for as long as necessary to complete that purpose.

#### **DATA MINIMISATION**

You must only process the personal data that you need to achieve its processing purposes.

#### **ACCURACY**

GDPR requires you to manage accurate and up-todate databases.

#### STORAGE LIMITATION

You cannot keep personal data forever. You need to delete them when it's no longer necessary.

## INTEGRITY AND CONFIDENTIALITY

You need to protect your assets, your IT systems and your servers from external attacks.





